**(Prep 02 September 2021)**

**ID Status Change Application (Completed to Enrolled)**

**DD/MM/YYYY**

Date: ………..………..

**Clearance from Finance & Accounts**

To

The Registrar

Through

The Chairman, Department of ……………………………………………….

North South University

**Subject: Application for NSU Student ID Status Change from “Completed to Enrolled” for Advising**

Dear Sir,

**student name**

I am …..……… ……………………………………………… ID No: ..............................................................

a student of………………………………………………………………………Program under the Department

of………………………………… in North South University. My NSU student ID has been ‘completed’

because of ………………………………………..................................................................................................

…………………………………………………………………………………………………............................

……………………………………………………………………………………………………………………

I request you to change the status from **completed to enrolled** so that I can do **advising.**

Thank you

|  |
| --- |
| **For Office Use Only**  Updated by ……………………………...  Date: …………………………………….  Signature: ………………………………. |

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**Student’s Signature**

Student’s Contact No: ………………….……………………… Student’s Email ID: ……………………………………………

**Please fill up this form and submit to the Department Chairman with supporting documents.**